

Lambton Presbytery United Church Centre

Annual General Meeting

February 6, 2022

Lambton Centre is a camp-based community partner dedicated to enriching lives through outdoor education and recreation

Message from the Chair of the Lambton Centre Board of Directors

2021 has been another interesting year at Lambton Centre. Unfortunately, COVID-19 has had a significant effect on many, including Lambton Centre. The Board of Directors and Lambton Centre Staff have focused on celebrating our successes and we have continued to plan for 2022.

Our greatest success this summer was that our fantastic summer camp staff was able to successfully run seven weeks of camp, including both overnight and day camps. Through careful planning by our Executive Director, Summer Camp Team and Lambton Public Health our team was able to provide a safe camp experience for over **178** campers. Many attended multiple weeks, so we were able to provide **229** individual weeks of camp. It was wonderful to have the kids enjoy the beauty of Lambton Centre, the excitement of camp in a safe environment. Thank you to our summer camp staff for their diligence and patience during this uncertain time. Their attention to detail allowed us to have a successful, COVID free summer day camp.

Our other wonderful success was that our seasonal campground was able to open, with some restrictions. This provided many with a home away from home during a stressful time. Many of our campers used their trailers as their primary home for the summer. Being at the campground provided a wonderful escape for many.

Once the COVID restrictions relaxed we were able to have a very cold but successful 60th Anniversary Celebration for Lambton Centre. We would like to thank everyone who came out to celebrate with us.

Unfortunately, 2021 has also been a year of many challenges. We were not able to offer rental of our retreat facilities, provide outdoor education for school groups and we were not able to do any of our traditional in person fundraising events. Financially these disappointments have resulted in about a significant decrease in Lambton Centre's income. Again it puts us in a very difficult spot as we look forward to planning for 2022.

Lambton Centre needs your help. As we go forward, we need to look for new and innovative ways to provide support for Lambton Centre. We have held a strategic planning day to try to develop some plans to help continue to allow Lambton Centre to continue to flourish in the future. There are many unknowns to what this year will hold as we continue to feel the effects of the COVID-19 virus. We would like you to consider a donation to Lambton Centre to help us continue to our work at Lambton Centre. Your donation helps us provide affordable camping for youth in the future. Donations can be made to Lambton Centre by cheque mailed to the camp or directly on the Lambton Centre website.

If you have any questions or concerns, please contact me at drbettyknight@hotmail.com.

Thank you for your ongoing support of Lambton Centre,

Betty Knight
Chairperson, Lambton Centre Board of Directors

Lambton Centre Annual General Meeting Agenda

**FEBRUARY 6, 2022
VIRTUAL MEETING
MEETING STARTS AT 2:00**

1.0 Call to Order and Welcome

2.0 Opening Prayer

3.0 Introduction of Guests

4.0 Discussion of how voting on motions will occur during meeting

5.0 Count of United Church Members in attendance

6.0 Approval of the Agenda

7.0 Approval of the Minutes from the Annual General Meeting held January 31, 2021

8.0 Business Arising from minutes

8.1 Upgrades completed: Dock at Beach, Children's Centre Renovation

9.0 Bylaws – no recommended changes this year

10.0 Financial Statements

10.1 Financial Statements for 2020-2021 Auditors

10.2 2021-2022 Budget

11.0 Appointing Auditors for 2021-2022

12.0 Board of Directors

12.1 Current Board Members Review

12.2 Nomination of new members to Board of Directors and approval

13.0 Executive Director Report as printed – any comments or questions

14.0 New Business

14.1 Strategic Planning Meeting and Development of new sub-committees

14.2 Upcoming Events

14.3 Webstore items

14.4 Suggestions of groups to partner with to develop programs and outreach?

14.5 Any other comments or business to discuss?

14.0 Adjournment

Lambton Centre Staff and Board of Directors

Rick Boerkamp
Executive Director

Debby Merritt
Office Administrator

Ben Gates
Property Manager

Randy Scott
Custodian

Betty Knight
London Road West United

Dylan Cox
St. Paul's United, Petrolia

Rose Davidson
Community Member

Jennifer Nickles
*London Road West
United*

Janeen Ruston
Grace United Church

Brenda Wilkins
Community Member

Sue Wright
Wyoming United Church

The Corporation of Lambton Presbytery United Church Centre Annual General Meeting
Minutes
Held by Zoom at 1:00 PM
January 31, 2021

- 1.0 Call to Order and Welcome 1:15 PM
- 2.0 Opening Prayer- was conducted by Mr. Rick Boerkamp, Executive Director of Lambton Centre.
- 3.0 Introduction of Guests: Board Members: Betty Knight, Chair of the Board, Dylan Cox, Human Resource for the Board, Jim Krall, Finance Director for the Board, Brenda Wilkins, Member of the Board, Rosemarie Davidson Member of the Board.
Regrets: Pauline Henderson-Ferguson, Member of the Board

Michael McDonough, Lambton Centre's Auditor
Staff: Debby Merritt, Rick Boerkamp, Sarah Knight

- 4.0 Count of United Church members was 30. This was done with the poll feature over zoom. announced by Betty Knight (Chairperson)

Motion made by Dylan Cox (HR) representative from Lambton Centre that Debby Merritt, Office Administrator of Lambton Centre record the minutes.

Seconded by Penny Cox

Motion Carried

- 5.0 Approval of Agenda with the following changes:
#7 business arising from minutes should be 7.1 not 5.1
#8 changed to Bylaws: No changes this year, list last years changes.
#10 financial statements should be 2019-2020 not 2018-2019
#14 Adjournment needs to be changed to #15

Motion made by: Brenda Wilkins

Seconded by: Keith Thompson

Carried

6.0 Approval of Minutes from the 2018-2019 Annual General Meeting

Motion to accept: Brenda Wilkins

Seconded: Nathan Knight

Motion: Carried

7.0 Business Arising from the 2018/2019 minutes:

7.1 Dock at the Beach has been completed. There will be pictures later in the presentation. The kayak and canoe launch are removable and is very durable and can handle the waves of Lake Huron. It is accessible and stable.

7.2 Children Centre renovations are complete and will make for a nicer rental facility. Most of the work was done by Rick, Ben, and the volunteers.

8.0 Bylaws – No new changes were made for this year

Lambton Centre had changed the following at the last AGM:

Board of Directors:

Term of Directors: Will be elected for 3 years and are able to reapply for additional consecutive terms.

Composition of the Board was changed from not less than eight (8) to not less than six (6)

9.0 Discussion on how Covid-19 affected Lambton Centre in 2020 and potentially in 2021

2020

Lambton Centre saw the loss of revenue from Covid-19 as all overnight camps were cancelled. Lambton Centre was able to run day camps. Outdoor education was cancelled with the closures of schools.

Rentals were cancelled starting in March and have not been able to do any rentals since.

Fundraisers were cancelled for the spring, summer and fall.

2021

Hopefully Lambton Centre will be able to run our summer and outdoor programs in 2021.

New fundraisers are being researched in case Lambton Centre is unable to do the regular

dinners.

Lambton Centre will proceed based on Public Health Guidance.

10.0 Financial Statements

10.1 Financial Statements for 2019/2020 were shown on the Zoom meeting.

Mike McDonough of the accounting firm of J.W. Michael McDonough Professional Corporation reviewed the auditor's report. A clean audit, other than the necessary qualifier that results from it being a non-profit with fundraising. Mike explained the auditor's role and responsibilities. No issues were found. Every year things seem to improve in terms of how office is run, bookkeeping records with QuickBooks are easy to access, and provide easy collaboration. Debby Merritt is diligent in keeping things properly recorded, which makes his job easier.

Reviewed the minutes of the Board and advised that the meetings were done on a regular basis and everything is in place, and that the Board is fulfilling the camp mandate. Audit results indicate things were well managed on an ongoing basis. No real recommendations other than to keep doing what Lambton Centre is doing. Mike indicated the Board should be very proud of what they have accomplished with Lambton Centre.

Mike discussed the impact by Covid financially. He had no concerns and that the relief offered by the Government was the reason that Lambton Centre was able to survive and whether the storm CEWS \$60,000 received to date. CEBA \$40,000.00 loan with \$20,000.00 forgivable.

The Board thanked Mike for his financial report.

Motion to accept the report was made by Louise Hall

Seconded by Brenda Wilkins

Carried

10.2 2020-2021 Budget

Rick shared the budget with everyone on Zoom. The budget is based on Covid-19 restrictions being lifted and Lambton Centre being able to fully operate.

Income:

- a) Seasonal Campground: For 2021 Lambton Centre is budgeting to have 70 seasonal campers. The reserve for hydro has been increased to \$175.00.
- b) The remainder of the seasonal campground is the same as the previous year.
- c) Group fees-Rentals have remained the same with a slight increase in the Children's Centre with hopes of more rentals due to the renovations.
- d) Grants – Lambton Centre is constantly trying to get more grants, however funds are becoming harder to secure.

- e) Fundraising – The Board is very diligent and works extremely hard to raise funds, any suggestions are greatly appreciated. The budget remained the same.
- f) Total income- projection for next year is reduced to \$392,205.00 with the uncertainty of Covid-19

Expenses

- a) Hydro and Utilities: Budget is the same as the previous year.
- b) PayPal fees- increase in online registration.
- c) Capital Expenditures: Capital expenditures will only be done if they can be off set by grants and donations
- d) Repairs & Maintenance – \$26,000.00 Waterline is major repair for 2021.
- e) Wages- remained the same as 2020.
- f) Summer camp capital- only if they can be offset by grants.
- g) Total expenses of \$392,130.00

Questions: Larry McLaren asked what the difference was for the support from the Presbytery. He was advised that Lambton Centre used to receive \$31,000.00 and now in 2020 Lambton Centre received \$15,000.00

Bob Fex asked for a definition of Senior Staff and Summer Camp Director. Betty Knight described how the senior staff was made up.

Motion to accept the budget for 2020/2021 made by Bruce Cox

Seconded by Allison McLaren

Carried

11.00 Appointment of Auditor for 2020-2021

Motion to have Mike McDonough made by Jim Krall

Seconded by Penny Cox

Carried

12.0 Board of Directors

12.1 Current Board Members

Betty Knight: Chair of the Board – January 2023-London Road United Church

Jim Krall: Finance – Term ended and not renewed

Dylan Cox: H.R.- January 2023- St. Paul's United Church

Rose Davidson – Member-January 2023-Community Member

Pauline Henderson-Ferguson-member- Term ended and not renewed

Brenda Wilkins-member- September 2021 Changed to January 2023 Forest United Church
Motion to accept Board Members made by Penny Cox
Seconded by Louise Hall
Carried

12.2 Nomination of New Members

Susan Wright of Wyoming United Church nominated by Louise Marley
Motion made by M. Wagner
Seconded by Dylan Cox
Carried

Janeen Ruston of Grace United nominated by Pat Morrison & Elise MacDonald
Motion made by Louise Hall
Seconded by Brenda Wilkins
Carried

Jennifer Nickles of London Road West United Church nominated by Joan Jackson, Barb Jackson
Motion made by George Dickenson
Seconded by Jim Krall
Carried

13.0 Report from Executive Director – Rick Boerkamp

Rick Boerkamp thanked everyone for coming.

Rick reviewed the seasonal campground and advised everyone that the campground was full and that there is a waitlist. It was a different summer with social distancing, but everyone was appreciative of have a place to camp. Rick suggested a task force for the seasonal campground for 2021.

Went over the renovations that had been done in the children's centre and thank the volunteers.

Additions that were added to the summer camp program in 2020: Introduction of a Monarch Butterfly program and a cultural awareness with First Nations.

Rick reviewed that Lambton Centre was only able to offer Day Camps in 2020 and thanked the counsellors for all their hard work with the transition.

Rick then showed a slide show of the overview of the 2020 season.

Rick asked for questions but there were none.

14.0 New Business

14.1 Suggestions for recruitment of new volunteers and funding opportunities:

Contact the church members as well as churches.

Adding an on-line auction.

Anyone with suggestions can contact Betty Knight or Rick Boerkamp

14.2 Looking forward to 2020-2021 – upcoming additional plans and goals

.

Open Discussion -other comments, concerns or suggestions?

Keith Thompson (seasonal camper) WiFi in the seasonal campground needs upgrading Rick will investigate band width and fiber optics and get back to the seasonal campground members for the upcoming season.

Possible storage at the waterfront for kayaks and canoes

Waterline upgrade will be completed for opening May 1, 2021

15.0 Motion to adjourn made by Keith Thompson

Meeting adjourned at 3:50pm

**2021/2022 BUDGET
FOR LAMBTON
CENTRE**

	2020-2021 BUDGET	2020-2021 Actual	2021-2022 Budget	COMMENTS
INCOME				
DONATIONS				
Board/Volunteer Travel		-\$ 5,237.75-		
Group		-\$ 17,284.08-		
Memorial		-\$ 900.00-		
Personal		-\$ 9,238.83-		
scrap metal		-\$ 12,245.23-		
waterline		-\$ 4,250.00-		
Total	- 50,000.00- \$	-\$ 49,155.89-	-\$ 55,000.00-	
TRAILER COURT				
Seasonal fees	- 134,750.00- \$	-\$ 132,130.62-	-\$ 140,550.00-	
Sponsored Camping	- 5,000.00- \$	-\$ 8,111.80-	-\$ 9,000.00-	
Seasonal Reserve	- 12,250.00- \$	-\$ 12,250.00-	-\$ 12,250.00-	
Extra Hydro	- 1,000.00- \$	-\$ 850.00-	-\$ 850.00-	
Grass Cutting	- 3,000.00- \$	-\$ 3,135.96-	-\$ 3,000.00-	
Pump Out	- 80.00- \$	-\$ 498.72-	-\$ 400.00-	
Gate Fees	- 1,000.00- \$	-\$ 1,184.05-	-\$ 1,200.00-	
Moving Trailers/Sheds	- 1,500.00- \$	-\$ 1,920.90-	-\$ 1,500.00-	
Canoe Rentals	- 200.00- \$	-\$ 135.20-	-\$ 100.00-	
Washer/Dryer	- 800.00- \$	-\$ 994.50-	-\$ 900.00-	
Total	- 159,580.00- \$	-\$ 161,211.75-	-\$ 169,750.00-	
GROUP FEES				
Children's Centre	- 975.00- \$	-\$ 1,185.12-	-\$ 975.00-	
Farm House	- 8,000.00- \$	-\$ 5,970.40-	-\$ 12,000.00-	
Main	- 12,000.00- \$	-\$ 6,666.08-	-\$ 17,000.00-	
Pavilion Fees & Gates Hall		-\$ 540.00-	-\$ 600.00-	
Outdoor Education	- 8,000.00- \$		-\$ 22,500.00-	Based on 1500 students at \$15/student
Guides/ Sparks/ Scouts			-\$ 1,000.00-	
food from Guides/Groups		-\$ 3,528.00-	-\$ 5,000.00-	Catch the fire food income

Group Outdoor Ed/Program	- 1,000.00-	-\$ 6,206.15-	-\$ 7,000.00-	Catch the fire
60th anniversary			-\$ 863.09-	
Wilderness			-\$ 45.00-	
Cross Country				
Totals	- 29,975.00-	-\$ 24,095.75-	-\$ 66,983.09-	
	\$			
CAMP STORE	- 350.00-	-\$ 172.23-	-\$ 500.00-	sweaters/water bottles...
	\$			
SUMMER CAMPS				
FEES	- 69,600.00-	-\$ 77,582.93-	-\$ 105,680.00-	Based on projections of fuller camps.
	\$			
BUSSING				We will not be offering bus service in 2022
BURSARY	- 500.00-		-\$ 1,500.00-	
	\$			
SUPPORT FEES		-\$ 1,000.00-	-\$ 2,000.00-	1 supported camper for each overnight camp
ADDITIONAL INCOME				
TOTAL	- 70,100.00-	-\$ 78,582.93-	-\$ 109,180.00-	
	\$			
WOOD SALES	- 3,600.00-	-\$ 2,566.18-	-\$ 2,500.00-	
	\$			
GRANTS				
Region #7	- 12,500.00-	-\$ 12,500.00-	-\$ 14,200.00-	
	\$			
Additional Grants	- 12,500.00-	-\$ 199,119.62-	-\$ 16,800.00-	
	\$			
Capital Grant	- 4,000.00-	-\$ 4,000.00-	-\$ 4,000.00-	
	\$			
Student Employment	- 27,000.00-	-\$ 27,084.00-	-\$ 20,000.00-	
	\$			
Total	- 56,000.00-	-\$ 242,703.62-	-\$ 55,000.00-	
	\$			
Misc Sales				
INTEREST	- 100.00-	-\$ 145.01-	-\$ 200.00-	
	\$			
HIGH PARK	- 8,500.00-	-\$ 8,500.00-	-\$ 8,500.00-	
	\$			
TOTAL	- 8,600.00-	-\$ 8,645.01-	-\$ 8,700.00-	
	\$			
FUNDRAISERS				
BBQ'S				
Chicken				
Pork and Beef				
Cross Country				
Trivia Night		-\$ 595.50-		

Sarnia Sting		- \$	1,990.00-	
Easter in the Park				
Christmas at the Centre				
Cinco De Mayo				
Fall Night Out				
Art Day			602.96	
Online Auction			6967.19	
Women's Day Out				
Total	-	14,000.00-	8,964.65-	- \$ 15,250.00-
	\$			
TOTALS	-	392,205.00-	576,098.01-	- \$ 482,863.09-
	\$			

	2020-2021 BUDGET			COMMENTS
EXPENSES				
Audit	-	7,000.00-	- \$ 6,995.16-	- \$ 7,500.00-
	\$			
Volunteer/Board Travel	-	8,000.00-	- \$ 8,034.77-	- \$ 7,866.59-
	\$			
BANK OPERATING EXPENSES				
Service Charges	-	1,450.00-	- \$ 783.74-	- \$ 1,450.00-
	\$			
Credit Card Service Charge	-	2,800.00-	- \$ 2,632.72-	- \$ 2,800.00-
	\$			
Pay Pal Service Charges	-	1,200.00-	- \$ 934.68-	- \$ 1,200.00-
	\$			
TOTAL	-	13,450.00-	- \$ 12,385.91-	- \$ 13,316.59-
	\$			
BUILDING & GROUNDS				
Capital			- \$ 66,415.10-	- \$ 22,000.00-
				upgrade to fiber optic high speed internet.
House Upkeep	-	250.00-		- \$ 250.00-
	\$			
Janitorial Supplies	-	1,500.00-	- \$ 2,801.72-	- \$ 2,000.00-
	\$			
Mobile Home	-	250.00-	- \$ 232.95-	- \$ 6,000.00-
	\$			Reshingle roof.
Phragmite Control				
Repairs & Maintenance	-	26,000.00-	- \$ 32,615.68-	- \$ 32,922.00-
	\$			Drainage tile needed various areas of the camp
Employee Mileage	-	750.00-	- \$ - -	
	\$			
Vehicle Gas/Diesel	-	3,000.00-	- \$ 3,643.55-	- \$ 3,800.00-
	\$			
Waste Removal	-	2,000.00-	- \$ 1,078.25-	- \$ 1,500.00-
	\$			
Tractor	-	8,012.64-	- \$ 8,012.64-	- \$ 3,311.70-
	\$			
TOTAL	-	41,762.64-	- \$ 114,799.89-	- \$ 71,783.70-
	\$			

GENERAL OFFICE					
Service Contracts	- 2,200.00- \$	-\$ 2,458.62-	-\$ 3,000.00-	QuickBooks/Photocopier/Gate Renewal	
Postage & Delivery	- 400.00- \$	-\$ 404.97-	-\$ 400.00-		
Food Costs		-\$ 258.19-	-\$ 500.00-	Volunteer Dinner/lunches, Seasonal Campground functions	
Office Supplies	- 1,200.00- \$	-\$ 1,139.64-	-\$ 1,200.00-		
TOTAL	- 3,800.00- \$	-\$ 4,261.42-	-\$ 5,100.00-		
INSURANCE	- 23,500.00- \$	-\$ 23,109.24-	-\$ 23,500.00-		
Memberships	- 207.32- \$	-\$ 207.32-	-\$ 211.79-	O.A.C. membership	
Pool Operating Expense	- 2,100.00- \$	-\$ 3,079.14-	-\$ 2,500.00-		
Advertising	- 500.00- \$		-\$ 500.00-	Paper and print	
Public Relations	- 250.00- \$		-\$ 2,800.00-	Sarnia home and Strategic Plan	
TOTAL PUBLICITY	- 750.00- \$		-\$ 3,300.00-		
Personnel Wages					
Main	- 110,000.00- \$	-\$ 114,665.48-	-\$ 125,000.00-		
Custodian	- 15,500.00- \$	-\$ 17,371.25-	-\$ 18,500.00-		
Staff Incentives	- 5,000.00- \$	-\$ 10,000.00-	-\$ 7,800.00-		
Total	- 130,500.00- \$	-\$ 142,036.73-	-\$ 151,300.00-		
Summer Wages/Outdoor Education					
Maintenance Assistant	- 4,000.00- \$	-\$ 5,813.37-	-\$ 8,400.00-	Working 16 weeks May 9- Aug 27	
Summer Lifeguard	- 4,500.00- \$	-\$ 4,950.45-	-\$ 4,297.50-	Working July and August	
Cook & Assistant	- 6,410.00- \$	-\$ 10,547.82-	-\$ 9,729.00-	New minimum wages	
Counsellors	- 19,000.00- \$	-\$ 20,894.71-	-\$ 29,504.00-	Summer Camp/Outdoor Education/off season for Guides and Groups	
Developmental Services		-\$ 865.26-	\$1,000.00		
Senior Staff	- 13,800.00- \$	-\$ 22,828.06-	\$25,062.00		
Summer Camp Director	- 7,700.00- \$	-\$ 8,721.76-	-\$ 9,819.00-		
Bonus		-\$ 1,400.00-			
Vacation Pay	- 2,300.00- \$	-\$ 3,249.71-	-\$ 3,512.46-	Based on wage budget	
Total Summer Wages	- 57,710.00- \$	-\$ 79,271.14-	-\$ 91,323.96-		

Staff Development				-\$ 250.00-	
Total Personnel Wages	- 188,210.00- \$	-\$ 221,307.87-	-\$ 242,873.96-		
Employee Benefits					
E.I.	- 5,500.00- \$	-\$ 5,868.44-	-\$ 7,000.00-		Based on Wages
C.P.P.	- 7,700.00- \$	-\$ 8,909.59-	-\$ 9,500.00-		Based on Wages
Staff Benefits	- 100.00- \$	-\$ 100.00-	-\$ 100.00-		
Workers Compensation	- 3,200.00- \$	-\$ 3,328.85-	-\$ 3,000.00-		
Total	- 16,500.00- \$	-\$ 18,206.88-	-\$ 19,600.00-		
SUMMER CAMP EXPENSES					
Capital	- 13,000.00- \$	-\$ 17,736.14-	-\$ 3,000.00-		Hammock village
Training	- 1,200.00- \$	-\$ 2,661.90-			In bingo Budget for 2022
Summer Camp Food	- 8,500.00- \$	-\$ 9,368.63-	-\$ 10,165.00-		If we see a 7% increase in food cost.
Girl Guide Food		-\$ 3,355.46-	-\$ 4,000.00-		Catch the Fire in August and Girl guide camp in June
Program Expenses	- 2,000.00- \$	-\$ 1,390.13-	-\$ 1,000.00-		
Wilderness Expenses		-\$ 121.42-			
Girl Guide Expenses		-\$ 325.96-	-\$ 3.10-		
Outdoor Classroom					
Canoe Program		-\$ 79.37-			
T-Shirts for Campers	- 1,300.00- \$	-\$ 1,906.94-	-\$ 2,000.00-		
Tuck shop for Campers					
Bus Transportation					no bussing during pandemic
Kitchen Supplies		-\$ 316.92-	-\$ 500.00-		
Total Summer Camp Expenses	- 26,000.00- \$	-\$ 37,262.87-	-\$ 20,668.10-		
Property Taxes	- 27,000.00- \$	-\$ 25,368.41-	-\$ 27,000.00-		
Telephone & WiFi	- 3,500.00- \$	-\$ 3,276.05-	-\$ 3,000.00-		

Utilities

Hydro-Main	- 13,500.00- \$	-\$ 10,875.73-	-\$ 13,500.00-		
Hydro-Trailer Park	- 15,000.00- \$	-\$ 17,562.24-	-\$ 18,000.00-		
Hydro-Children's Centre	- 700.00- \$	-\$ 706.21-	-\$ 900.00-		
Hydro-Manse	- 1,500.00- \$	-\$ 1,500.00-	-\$ 1,500.00-		November -March
Propane-Kitchen	- 1,050.00- \$	-\$ 816.65-	-\$ 1,050.00-		

Propane-Mobile	- 1,200.00-	-\$ 1,905.65-	-\$ 2,000.00-	
	\$			
Oil-farmhouse & Main	- 3,800.00-	-\$ 3,242.92-	-\$ 3,800.00-	
	\$			
Water	- 1,100.00-	-\$ 1,306.96-	-\$ 1,500.00-	
	\$			
Total Utilities	- 37,850.00-	- \$ 37,916.36-	- \$ 42,250.00-	
	\$			
TOTAL	- 391,129.96-	- \$ 508,176.52-	- \$ 482,604.14-	
	\$			
Profit	75.04	-\$ 67,921.49-	-\$ 258.95-	The extra money in 2021 includes \$76,533 to be spent in 2022

Proposed Budget for Programing activities Bingo Account

Sport Equipment repair and replacement for summer camp

The repair and updating of sports equipment used as part of the summer camp program. The purchase of new equipment to introduce new activities at camp as funds were available. Examples may include Archery, basketball court repairs, life jackets for the canoe program, trackers used for geocaching, craft supplies for special projects...

\$6,000.00

Outdoor Education Programming

Developing and acquiring educational materials for the outdoor education program that are offered to schools and groups. May include printed educational materials. Supplies used for demonstration purposes.

\$1,000.00

Cultural awareness and reconciliation

Working jointly with Kettle Point First Nations to facilitate opportunities for First Nation youth to attend programs at Lambton Centre. This might include running a youth retreat to facilitate First Nations youth connecting with the land and traditional ceremonies. Having elders offering presentations and teaching to youth at summer camp. Inviting First Nation communities to offer ceremonies and cultural awareness programming on site. This could include having elders and those knowledgeable in traditional medicines identify and harvest medicines from Lambton Centre. conducting ceremonies such as the sweat lodge. Ceremonies often include providing food for ceremonial feast. Stipend for guest presenters.

\$2,500.00

Chapel Upgrade

Improvements to the outdoor chapel and the main chapel. The flooring (22'x32') needs replacement in the main chapel. Develop flexible seating for adults and children.

\$5,000.00

Green Energy projects

As a demonstration of green energy the solar heater would also provide an extended season for the pool to accommodate Outdoor education groups in June and late August through September.

\$1,600.00

Programing for seniors

Delivering day retreats for senior adults that would offer presentations and workshops on such topics as: health issues with seniors, nature encounter in Lambton Centre's diverse ecosystem, workshops to promote healthy living and active lifestyle among seniors. Opportunity to share spirituality and faith. This holistic approach would support Spirit, Mind and Body.

\$1,100.00

Guest presenters for summer camp

Offering stipends for guest presenters that have a specialty linked to a theme of camp. Some examples may include First Nations elders (reconciliation), the Bluewater Raptor Rehabilitation Centre (endangered species), a specialist in climate change (sustainability).

\$700.00

STEM activities

Supplies for STEM activities. Introduce campers to Science Technology, Engineering and Math through STEM projects such as robotics.

\$1,000.00

Staff training

This would include specialized training for summer staff for activities such as the low elements challenge course, canoeing, working with youth with special needs. First aid training. or specialized training for senior staff some ideas may include conflict resolution, leadership and Board Governance

\$3,000.00

Total proposed budget for Bingo Revenue

\$21,900.00

End of Summer Report 2021
Sarah Knight-Summer Camp Director

Outdoor Education

This summer we did not have any school or community groups attend outdoor education this summer. During the months of May and June Ontario was in a lockdown.

Summer Camp

The summer of 2021 was still impacted by the COVID-19 virus. Under the guidance released at the beginning of the summer we finalized our summer with four day camps and three overnight campers. As per the guidance all overnight camps must run for a minimum of one week. Therefore, we were unable to run our Little Peoples Camp and Discovery Camp. Furthermore, overnight camps were allowed to open in the second stage on the opening plan. The start day for this step was supposed to be the first day of our training week. In case of any delays we decided to switch our Teen Week to SPLASH 0.5.

Overall, the COVID-19 guideline stayed mostly the same as last summer other than that everyone needed to wear mask inside shared common spaces (ie. bathrooms, Robinson Hall, etc.), and at the beginning of summer during day camp everyone needs to be socially distanced at all times regardless of if you were in the same cohort or not. Although the guidelines did change three times throughout, the basics were the same. We needed to sanitize commonly touched surfaces at least twice a day and in between cohorts. Overnight cohorts could interact like a family unit. Day camp cohorts needed to maintain some distance between. Lastly, cohorts could not mix.

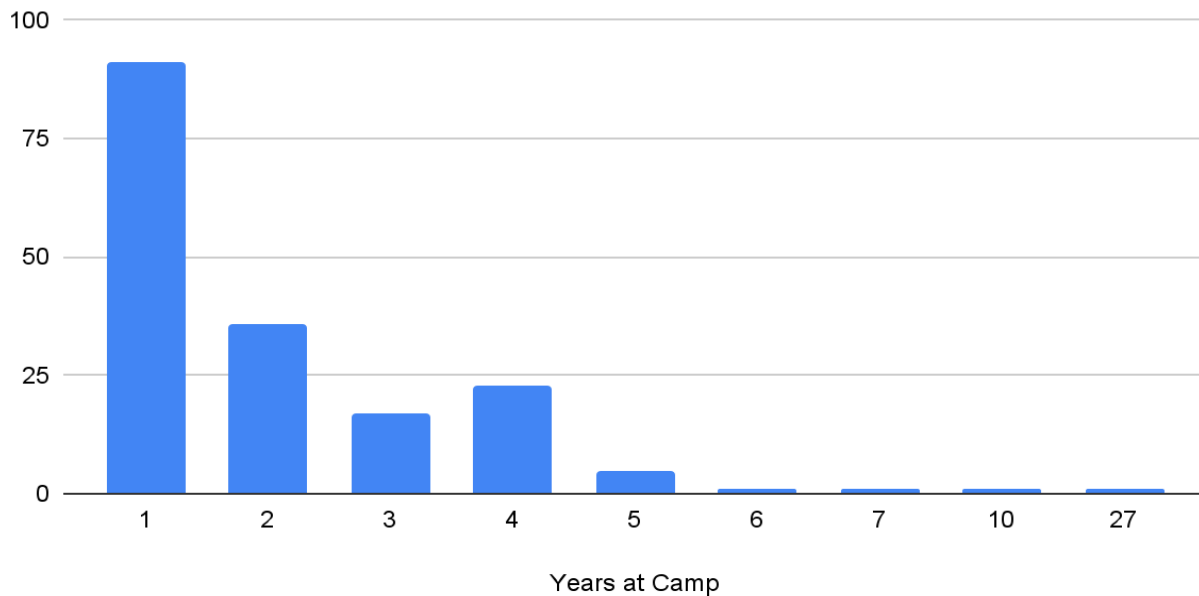
The maximum number of kids we had each week was 32 kids for overnight camps and 40 for daycamps. They were divided into cabins that were no more than ten people. We used the ratio 2:8. By the end of summer we had a total of 229 campers. To break that down further we had 178 individual campers. Some campers came for multiple weeks which increased our total number for the summer.

Number of People that Attended Each Week

	SPLASH 0.5	First Aid Training	SPLASH 1	Friends at Camp	SPLASH 1.5	All Girls Week	SPLASH 2	Sports and Arts
Campers	20	5	36	36	31	30	40	34
Counsellors	8	---	10	10	8	8	10	9
Kitchen Help and Lifeguard	2	---	2	2	2	2	2	2
Leadership Team	7	---	7	7	7	7	7	7

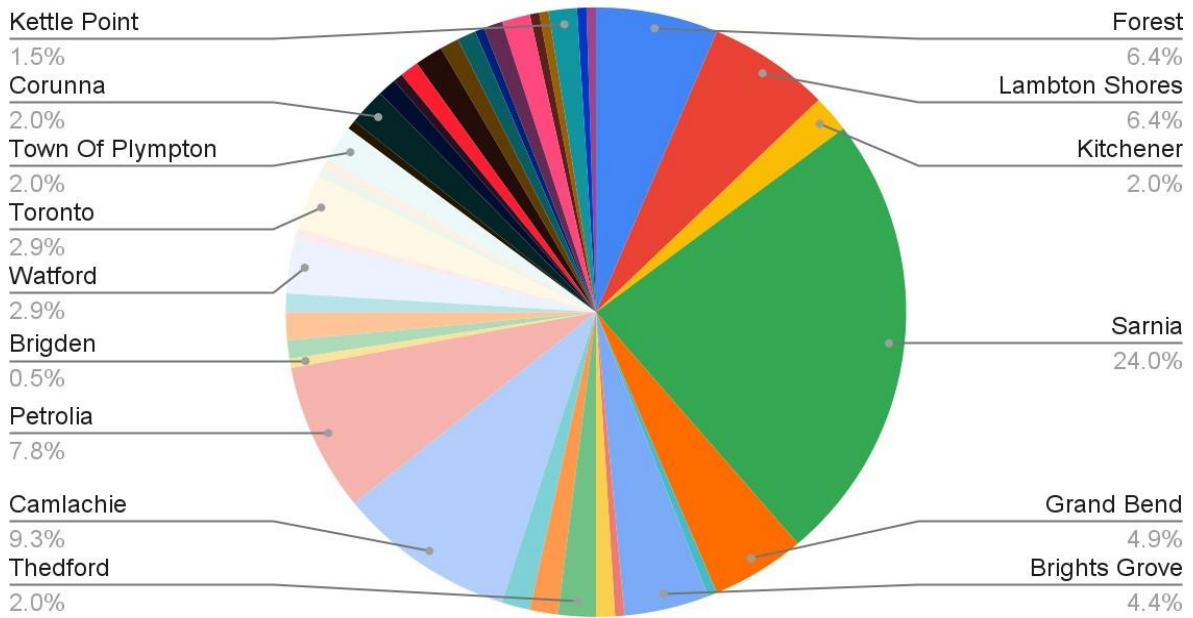
Total Number of Campers: 227 (LITs had two shadowing weeks)

Years at Camp

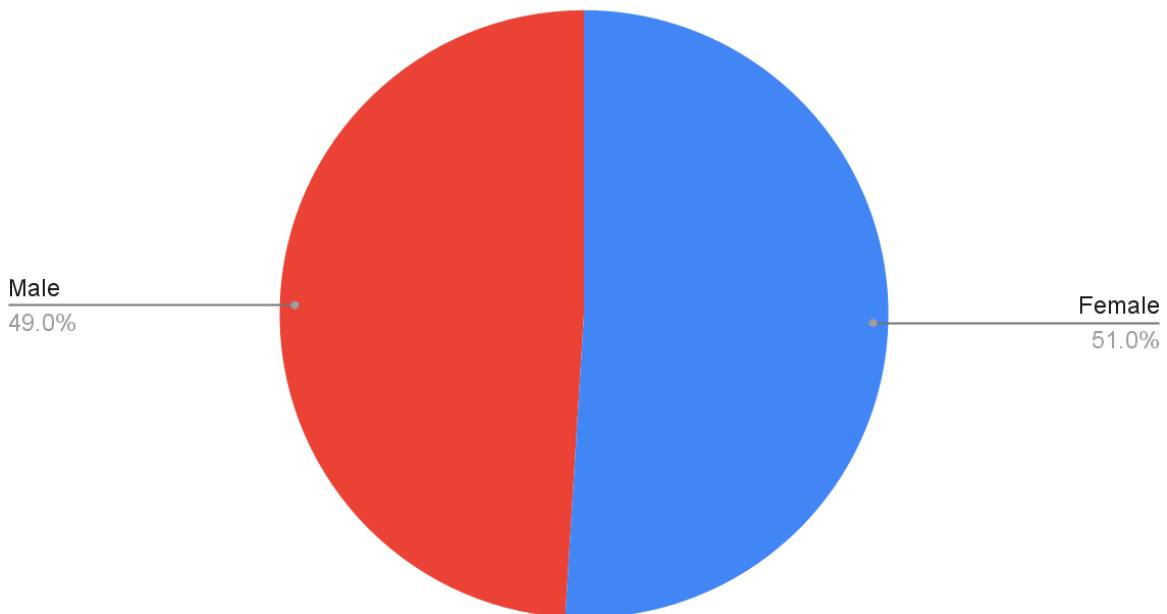


Statistics About the 2021 Campers

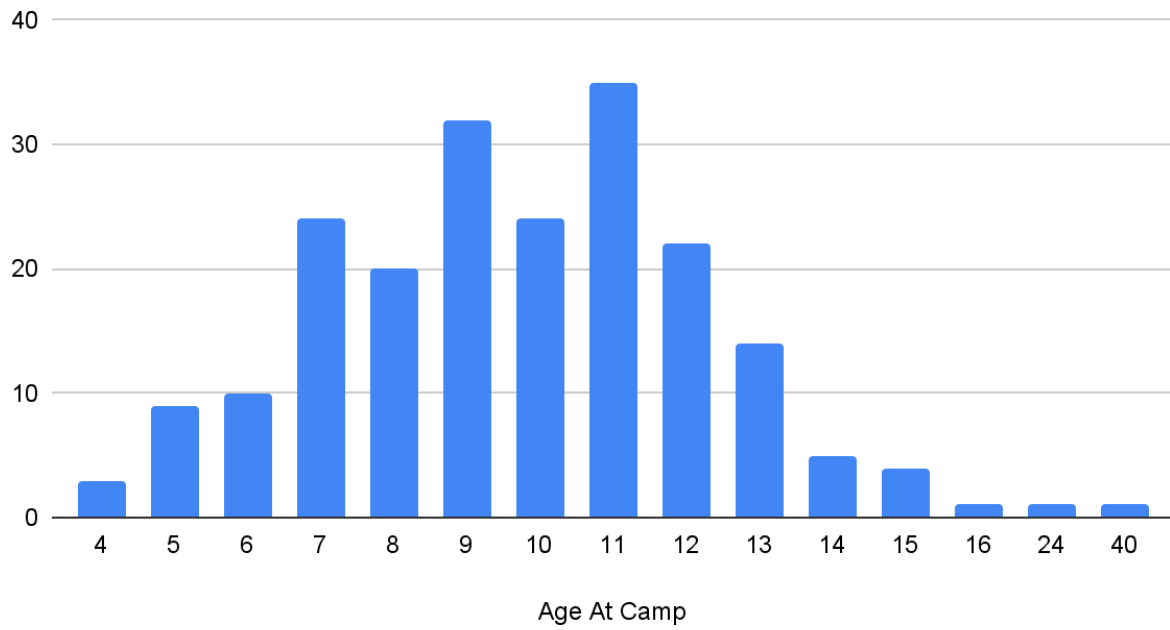
Count of Camper City



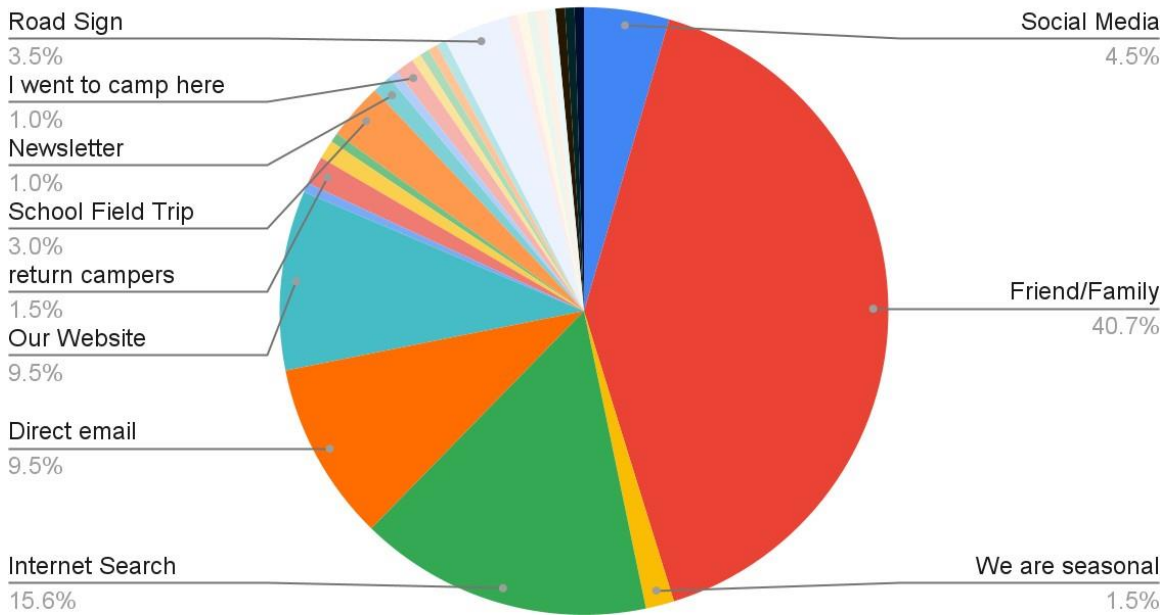
Count of Camper Gender



Age At Camp



Count of How did they hear



“Dear friends and supporters of Lambton Centre, this has been a year like no other.” (You might notice that this is the same opening line as last year’s message). As I was looking back over the past year and reviewing last year’s message for the Annual General Meeting, I could not help but feel a sense of *deja vu*. I had really thought that we would be over the pandemic, and life would be back to normal.

But I realize that life has changed, and we are all trying to figure out a new normal. Yes, running Lambton Centre during a pandemic has been a challenge in many ways. But what we do here at Lambton Centre is all the more critical when considering how people’s lives have been impacted by COVID-19.



For so many, the pandemic has been an isolating experience. We have all struggled with not being with friends and developing new friendships. For youth in their formative years, when learning social skills is critical for their self-esteem and future success, the past couple of years have presented some serious challenges. I have seen the social anxiety and worry in staff, campers and volunteers. No one wants to get sick, and everyone wants to do the

right thing, but the rules and warnings have at times been very confusing. In this present time of uncertainty, Lambton Centre and what we about become more critical.

Mission

Lambton Centre is an outdoor outreach facility dedicated to enriching the lives of children and families through camping.

Our core Values *Respect Integrity
Responsibility Inclusiveness
Caring openness*

As a Christian outreach ministry, we are about bringing hope in times of uncertainty. We are a place where people can connect with nature and appreciate the gift that the creator has given us. Lambton Centre is a place where we can learn to appreciate that we are never really alone as individuals. It is a place where together we can explore and discover our unique gifts and how we can enrich one another and be part of making our world a better place for all.

With the utmost admiration and respect, I express my gratitude for the staff, board, volunteers, and supporters who have been so committed to ensuring that Lambton Centre has been able to continue to live our mission over the past year. We indeed are a place where “More than trees take root.”

SEASONAL CAMPGROUND

Although the camping season was delayed a couple of weeks due to the lockdown, we had a strong camping season. Lambton Centre saw a full house for seasonal campers with a substantial waitlist. There were more campers choosing to live here full-time this summer than we have seen in previous years. As the season progressed and public health restrictions opened to some degree, we were able to allow seasonal campers to sponsor friends and relatives to join us for short stays this past summer. In addition to providing much-needed revenue, many visitors to the campground have also requested to be added to our waitlist, ensuring a full campground for several years to come.

Although group activities were limited this summer, I committed to have monthly outdoor camper meetings. These meetings were well attended each month and were helpful in identifying needs and opportunities for the seasonal campground. Out of these gatherings emerged some social activities. Some of the initiatives started this summer included:

- Wagon rides each week.
- Scavenger hunt for the children in the park.
- Ice cream Sunday event.
- Pizza Party for all the campers at the



end of the season.

The cost associated with these activities was covered by fundraising initiated by the seasonal campers themselves.

WIFI upgrade

In the past couple of years, the reliance on internet access has increased substantially.

Some of the factors influencing this include:

- Web-based meetings.
- Seasonal campers living full-time on-site and assisting relatives with online school or work.
- Families requiring the internet to connect with other family members online.
- More campers on-site, substantially increasing the demand for internet.
- Summer camp staff taking advantage of opportunities for virtual programming with guest presenters who could not be on-site due to public health restrictions.

Fortunately, this fall we were able to arrange for Fiber-optic lines to be brought into the office and seasonal campground. This will increase our internet access substantially for the coming season.

RENTAL FACILITIES

In previous years, the rental of the facilities has been a significant portion of our income, especially during the fall and winter months. Between the Farmhouse, Main (cabins and dining hall) and the Children's Centre there is a capacity to host groups of up to 100 people.

Unfortunately, over the past two years, most rental opportunities have been cancelled due to public health restrictions. This winter is not looking much different than last year. As we move into the spring it is hoped that new opportunities will open for facility rentals. In the meantime, Ben and the volunteers continue working on some necessary repairs around camp.



CHILDREN'S CENTRE

Last year the kitchen and dining room at the Children's Centre was updated. This year through a grant from the "Enabling Accessibility Fund" (EAF) we will be able to make the washrooms at the Children's Centre barrier-free. This project will help increase the marketability of the Children's Centre for small groups and possibly family vacation rentals.

BEACH



Beach 2017

Perhaps the biggest changes over the past few years have happened at the waterfront. Just a few years ago the lake was unreachable with the acres of phragmites blocking the entire shoreline. With the help of Abigail, our summerstudent, we continued to stay on top of the progress that has opened up access to the lake. This helped facilitate our canoe access for the summer camp and seasonal campground and enabled great views of some of the most amazing sunsets I have ever seen. With the lower water levels, extra vigilance and persistence will be needed to ensure that there is not a return of the phragmites along the shore in the coming year.



OUTDOOR EDUCATION PROGRAM

For the second year in a row, Lambton Centre has been unable to run our outdoor education program. With schools running virtually, there were no school excursions for classes to Lambton Centre.

Prior to the pandemic we had over 1500 students visit Lambton Centre during the months of May and

June. Trying to be as optimistic as I can be, I am planning for a spring program of some kind in 2022.



challenge course to 7 structures offering



multiple activities for youth of all ages.

Monarch Butterfly Program

By the end of August this year, the Monarch butterfly breeding program had released a couple of dozen adult Monarch butterflies. We planted a milkweed garden during our first year and used a tent to house the program. This past year, thanks to a donation from the Lambton Central - Petrolia Optimist and volunteers, we built a shelter for the program that protects the caterpillars and chrysalis. This shelter allows for easy viewing by campers and youth.

As the program becomes more established, Lambton Centre will raise and release many more butterflies.

ADDITIONS TO CAMP

With the help of a grant from the Community Vibrancy Fund, we were able to add a couple of multi-sided elements to the low element challenge course. This has increased the



SUMMER CAMP



Lambton Centre was fortunate to have our senior staff team back for 2021. With a year of experience running a summer camp program during the pandemic and working closely with



the Ontario Camps Association and Lambton Public Health, we were able to offer 4 weeks of day camp and 3 weeks of overnight camp. In total, we had 229 campers experience the adventures of summer camp.

To make camp safer for staff and campers, Lambton Centre received the Resilient Community Fund grant, from the Ontario Trillium Foundation. This grant allowed us to replace windows and install exhaust fans in



each cabin. We purchased a water bottle refill station and several portable hand washing stations for each cabin and built a picnic pavilion that enables us to better serve outdoor meals and programming. This permanent pavilion structure will be a long-term asset for the camp.

Throughout the summer the program team worked to integrate cultural awareness programming into the camp activities. Safety protocols made this a challenge but we were able to offer some programs virtually and others were able to be on site. Feedback from campers and parents was very encouraging.

Parents shared why camp was important for their children:

-Especially now due to covid; the ability to learn how to make friendships, develop independence, self-responsibility, learn about life outside of school and home, learn about respect, and kindness. No screens, no parents, just outside non-stop adventure, and fun.

-I think it helps to reset - to be in nature and live simply in community with others. It helps us to feel more connected to the

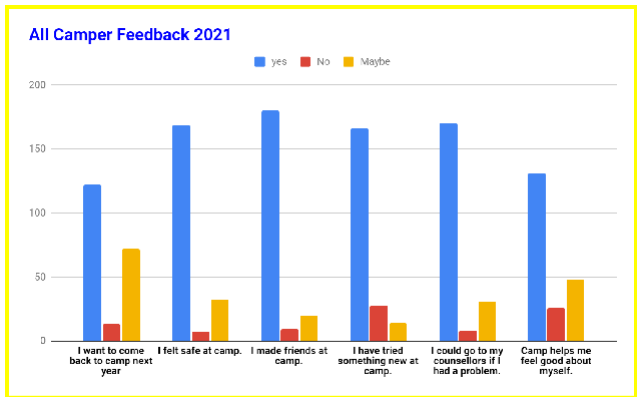
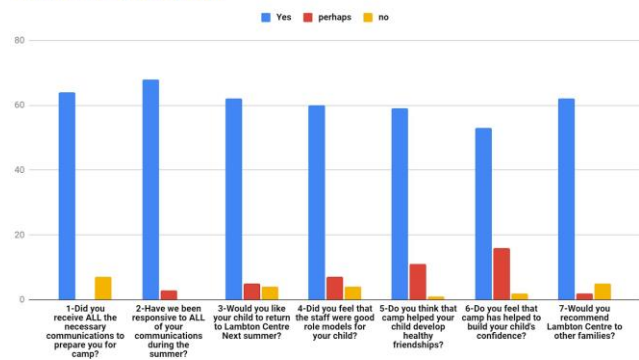
world, ourselves and others. It helps create a space for children to grow in confidence by bravely singing, dancing and performing with others. It's an opportunity to learn new skills, take on new responsibilities and slow down.

-My son _____ has always been a shy kid 😊 But the second we looked at pictures of the camp and all the wonderful adventures he would have while attending I knew he would be hooked! He loved all his camp leaders and all his new friends!!!! I have seen my shy little boy open up so much in just the week he attended splash 1.5 Thank you for all you guys do at Lambton Center Summer camp 🏕️ and _____ looks forward to returning next year 😊

At the end of each week, parents were sent a short survey to get feedback on their experience with Lambton Centre. A survey was also conducted with each camper at the end of the week before they left camp.



Parent Post Camp Survey 2021



VOLUNTEERISM AT LAMBTON CENTRE

I can not possibly express the appreciation and gratitude that is due to the many volunteers who make Lambton Centre such a great place. Over the course of the year, there are over 100 individuals who have donated their time, skills and supplies to help with the maintenance, meals, programming, fundraising and promotion of Lambton Centre. These volunteers have contributed over 2300 hours of their time and are a big reason why Lambton Centre has continued to thrive even during the pandemic.

LOOKING AHEAD

As we look ahead at 2022, there is optimism that we will be able to adapt to the new normal. We are planning for three weeks of day camps and four weeks of overnight camp for this upcoming summer.

Strategic planning day

In November, 2021, the board engaged in a facilitated strategic planning day. This day provided the Board of Directors an opportunity to identify priorities for moving forward.

1. Diversify Funding
2. Assess and Enhance Infrastructure
3. Expand Facility Use
4. Optimize Promotion
5. Attract and Retain Staff
6. Enhance Programming
7. Increase Volunteer Presence
8. Develop Community Partnerships

Children's Centre

Lambton Centre has received an Accessibility Grant through "Employment and Social Development Canada" to make the washrooms at the Children's Centre barrier-free. This project has started and will be completed in the coming year.

FUNDING

This past year, although better than the previous year, has still been a challenge due to COVID-19 and continues to present a significant challenge for getting through the upcoming year. We have had minimal revenue from rentals, and we have not been able to run many of our traditional fundraising events.

Each year the board of directors hosts several fundraising events, including: the Spring Chicken Dinner, Trivia Night, "Fall Night Out" turkey dinner, Chuck-A-Puck Sarnia Sting hockey game, and the Annual Beef and Port BBQ. All of these events and others were cancelled this past year because of the pandemic. We made up for some of the losses with online auctions, and the Art Day workshop that we were able to run in September.

Thanks to the vigilant efforts of Debby Merritt, who pursued every possible funding source, we have managed to make it through this past

year. Her efforts have secured more than \$300,000 in funding from the following:

- Canada Emergency Wage Subsidy
- Canada Emergency Business Account
- Municipality of Lambton shores: Vibrancy Fund
- Community Grant- outdoor education
- Ontario Trillium Foundation
- Canadian Student Job grants
- United Church / Capital Grant
- United Church / Vision fund
- United Church / Mission Support
- Youth Job Connections
- Ontario Main Street Relief

With the help of these funders, Lambton Centre was able to continue to make a difference for so many people.

Community support

Many community groups have supported Lambton Centre over the past year. These donations represented over \$25,000 These have included:

Arkona Lioness

Camlachie United Church UCW Canada Helps

Dunlop United Church Women Forest United Church

Junction Community Church Lambton

Central Optimist Club Lambton County

Junior Optimist London Road West UCW

Optimist Club of Brights Grove Optimist

Club of Forest Ravenswood United Church

Royal Canadian Legion

Sarnia Community Fund St. Luke's

United Church St. Paul's United Church

Theford Br. Canadian Legion Watford

Community Optimist Watford United Church

Individual donations

A special thanks go out to everyone who has helped support Lambton Centre with their

personal donations. These have amounted to over \$26,600. Your support is much appreciated.

As we look ahead at the challenges of running fundraiser events, Lambton Centre is looking at different ways to facilitate donations. I would like to invite you to consider becoming a monthly donor so that you can make a difference in the lives of the many youths who participate in our programs each year. To become a donor, visit our website at www.lambtoncentre.com.

Thank you to everyone who has supported Lambton Centre in so many ways.

Thank you to all our staff and board members whose dedication and love for camp have made Lambton Centre a place where **"More Than Trees Take Root."**



Yours in Camping

Rick Boerkamp. Executive Director.

New Business

1. In November 2021, Lambton Centre had a Strategic Planning Day looking at Lambton Centre: where we are right now and what are our goals and dreams for Lambton Centre in the future.
 - a. From the Strategic Planning Meeting the following 8 Areas of Focus were identified.
 - 1) Diversify Fundraising
 - 2) Assess and Enhance Infrastructure
 - 3) Expand Facility Use
 - 4) Optimize Promotion
 - 5) Attract and Retain Staff
 - 6) Enhance Programming
 - 7) Increase Volunteer Presence
 - 8) Develop Community Partnerships

As a board we have started to focus on further expanding these areas of focus. We have started with developing some sub-committees to assist the Board of Directors and we are looking for support from the public in the following areas:

- 1) Fundraising Subcommittee – Fundraising is always a main concern but it is even more important as many of our traditional means of fundraising have been impacted by COVID 19. We need to determine ways to seek individual support from United Churches within Lambton County. We are also looking for new and innovative ways to raise funds to help support the Centre. Ideas are always welcome. If you are interested in helping brainstorm, develop and implement new fundraising opportunities for Lambton Centre. If you are interested in helping with this committee, please contact Sue Wright, Fundraising Subcommittee Chair at suewright53@gmail.com
Next meeting is scheduled for February 12 at 7 pm Via Zoom
 - 2) Property Subcommittee – help establish a potential list of projects that we may need to consider for Lambton Centre. Help establish projects, brainstorm how to complete project and even possibly get your hands dirty with project completion. If interested in helping with this sub committee or volunteering with property maintenance at Lambton Centre, please contact Brenda Wilkins, Property Subcommittee Chair at bdw48@outlook.com
2. Upcoming Events:
 - a. Global Donuts Charity Donut Day: April 24th. A portion of all specialty donuts sold that day will be donated to Lambton Centre
 - b. Women’s Day Out – May 5th (tentative based on COVID restrictions)
 3. Webstore/Camp Store
 4. The Lambton Centre Board is also looking at suggestions of other groups to try to partner with to encourage weekend rentals. Potentially we could offer program support to these groups on weekends.
 5. Other comments, concerns or suggestions?

**THANK YOU FOR JOINING US TODAY AND FOR YOUR CONTINUED SUPPORT OF
LAMBTON CENTRE**